

# SPANISH AND PORTUGUESE DEADLINES SCHEDULE 2016-2017

Request for Action	Due to Dept. Chair
<b>LEAVE REQUESTS</b>	
Leave Without Pay for Spring 2017	Sept. 5
Leave Without Pay for the Fall or AY17	Jan. 23
Sabbatical for Spring 2017	Sept. 5
Sabbatical for Fall 2017 or AY 17-18	Nov. 28
Research Semester Request- Spring 2017	Sept. 12
Research Semester Request – Fall 2017	Feb. 20
<b>TENURE &amp; PROMOTION REVIEWS</b>	
Promotion to Full Professor	Jan. 9 <i>(Due to College)</i>
Lecturer Promotion Review	Feb. 13 <i>(Due to College)</i>
Tenure and/or Promotion	Jan. 16 <i>(Due to College)</i>
<b>REPORTS</b>	
General Education Assessment Report	Sept. 30 <i>(Submit to Chair &amp; <a href="mailto:assessmentAS@unm.edu">assessmentAS@unm.edu</a>)</i>
Degree Program Assessment Reports for prior AY	Dec. 2 <i>(Submit to Chair &amp; <a href="mailto:assessmentAS@unm.edu">assessmentAS@unm.edu</a>)</i>
<b>GRADUATION DATE: May 13, 2017</b>	