

BENCHMARKS

FOR PH.D. DEGREE PROGRESS

SEMESTER 2

Establish a Committee on studies (COS)



SEMESTER 2-4

Develop a reading list for the Comprehensive Exams (COMPS) with the Chair of the COS.

Hisp Ling only:

If opting out of the COMPS, develop/create a plan for Qualifying Paper and identify readers.



SEMESTER 4

Arrange details of the Comprehensive Exam format/Qualifying Paper with the COS



SEMESTER 5

Present the Written and Oral portions of the Comprehensive Exams



SEMESTER 6

Develop and defend the Dissertation Proposal



SEMESTER 10

Complete and defend the Dissertation



Additional Resources

Graduate Student Manual: <https://spanport.unm.edu/resources/documents/graduate-manual-2025.pdf>

Semester 2:	Committee on Studies Form is in the Graduate Student Manual on (Pg.72)
Semester 2-4:	<p>(Hisp Ling Only) Qualifying Paper Requirements (Pg.76) Ph.D. Qualifying Paper and Exam: Proposed Timetable. (Pg.78) Must be turned into departmental Graduate Advisor and Director of Graduate Studies Assistant one month before the first scheduled exam.</p>
Semester 4:	<p>Ph.D. Examinations: Proposed Timetable (Pg.77) This form is to be submitted to the departmental Graduate Advisor and Director of Graduate Studies Assistant at least one month before the scheduled exam date. The Graduate School must receive official notice of the examination at least two weeks prior to the beginning of the exams. By departmental policy, the Ph.D. examination process (written exams plus oral exam) must take place within the space of one month.</p>
Semester 6:	<p>The Dissertation Proposal requirements (Pg.80) and the Coversheet form (Pg.82). Dissertation Committee requirements (Pg. 83). Appointment of Dissertation Committee Form (Pg. 84). Coversheet with the proposal must be turned into the Spanish and Portuguese Graduate Advisor.</p>
Semester 10:	<p>Dissertation Defense (Pg.85): Must be scheduled at least one month before the office of Graduate Studies filing deadline. A complete draft of the Dissertation which includes, table of contents, introduction, all chapters, conclusion, and complete bibliography. Must be received by all Dissertation Committee members at least one month prior to the earliest possible date a defense may be scheduled. Announcement of Examination: Electronic form can be found on the Graduate Studies website. Steps: 1. Go to grad.unm.edu. 2. Click on Grad forms (at the bottom of the page). 3. Select, Announcement of Examination 4. Initiate form (for assistance meet with Graduate Advisor). All material must be turned into Graduate Studies within 90 days of the defense.</p>